



**Board of Directors**  
**884 E. Isabella Rd.**  
**Midland MI 48640**

**Thursday, October 12, 2017**

**Following the 3:45 p.m. Annual Meeting**

**ACEA MISSION STATEMENT**

The Academic and Career Education Academy (ACEA) provides innovative educational opportunities for achieving individual success through discovery, exploration, and the pursuit of student potential. Our unique, challenging, and flexible curriculum inspires excellence and confidence in academic and career endeavors.

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.*

**REGULAR MEETING AGENDA**

**I. Call to Order:      Roll Call**

Board of Directors

- Marisa Boulton, Trustee
- Terri Cardon-Weiss, Trustee
- Denise Derr, Secretary/Treas.
- David Koch, President
- Ellie Morse, Vice-President

Administration

- Lyn Knapp, C.A.O. \_\_\_\_\_
- Michelle Zielinski, Principal \_\_\_\_\_
  
- Christine Murphy, Recording Secretary \_\_\_\_\_

Visitors Present:

**II. Public Comments**

**III. Additions, Corrections, Deletions to the Agenda**

**IV. Business of the Board**

- A. Thank you from Rose Whaley
- B. Introduction of Deb Acker
- C. Appoint New C.F.O – Deb Acker
  - i. Moved by \_\_\_\_\_ supported by \_\_\_\_\_ that the ACEA Board of Directors appoints Deb Acker as C.F.O for the remainder of the 2017-18 school year for ACEA.

The language used to construct this portion of the agenda is suggested wording only. Board members should modify the language as deemed appropriate and necessary. The language "of record" will be represented in the official Board of Directors minutes which are prepared after the meeting is conducted.

**V. Consent Agenda**

Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the following consent agenda as (presented/corrected) for the October 12, 2017 Regular Meeting.

	<u>AYE</u>	<u>NAY</u>		<u>AYE</u>	<u>NAY</u>
Boulton	—	—	Derr	—	—
Cardon-Weiss	—	—	Koch	—	—
			Morse	—	—

Motion carried \_\_\_ - \_\_\_

1. Minutes **Attachment 1**  
 August 22, 2017 Regular Board Meeting minutes be approved as prepared and (presented/corrected).

2. Treasurer's Report - August **Attachment 2**  
 The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval (August)	\$ 148,170.55
Open Invoices	-0-
	-----
Total Items for Approval	<u>\$ 148,170.55</u>
	=====

3. Treasurer's Report - September **Attachment 3**  
 The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval (August)	\$ 53,356.24
Open Invoices	-0-
	-----
Total Items for Approval	<u>\$ 53,356.24</u>
	=====

VI. Discussion, Reports, Presentations

A. Board of Directors

1. Monthly ESP Topic – (Annual Report)
2. Spring 2017 Board Policy Updates – First Read
3. Conflict of Interest – Affirmation (Board and Principal Officers of ACEA)
4. Discipline Committee Report
  - a. Community Representative Discussion

B. Administration

1. Staff and Student Activities
  - a. Michelle's Notes
  - b. Other
  
2. Administrative Activities
  - a. Budget Summary of August and September 2017
  - b. Electronic Transfer Officer Discussion

VII. Action Items

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2 - 1 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors designates Deb Acker as the Electronic Transfer Officer for ACEA.

Motion carried/failed \_\_\_\_ - \_\_\_\_

2 - 2 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors approve the First Reading of the NCSI Board Policy Updates – Spring 2017 as presented / amended.

Motion carried \_\_\_\_ - \_\_\_\_

*Possible Action Items – Add language as necessary*

2 - 3 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_  
\_\_\_\_\_

Motion carried \_\_\_\_ - \_\_\_\_

2 - 4 Moved by \_\_\_\_\_, supported by \_\_\_\_\_, that the ACEA Board of Directors

\_\_\_\_\_  
\_\_\_\_\_

Motion carried \_\_\_\_ - \_\_\_\_

VIII. Adjournment

The ACEA Board of Directors adjourned at \_\_\_\_\_ p.m.

Next meeting date: Thursday, November 16, 2017 at 3:45 p.m. – Regular Meeting