

**MINUTES OF THE
 ACADEMIC AND CAREER EDUCATION ACADEMY
 BOARD OF DIRECTORS**
*Regular Meeting
 October 16, 2014*

I. CALLED TO ORDER AT: 4:06 p.m.

Board of Directors		Administration	
John Congleton, Vice President	P	Lyn Knapp, CAO	P
Denise Derr, Secretary/Treasurer	A	Michelle Zielinski, Principal	P
David Koch, President	A		
Ellie Morse, Trustee	P		
Becky Neher, Trustee	P		
		Rose Whaley, Recording Secretary	P

Visitors Present:

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS

A. None.

IV. BUSINESS OF THE BOARD

A. None

V. CONSENT AGENDA

A. Moved by Morse, supported by Neher, that the ACEA Board of Directors approve the following consent agenda as presented for the October 16, 2014 Regular Meeting.

	AYE	NAY		AYE	NAY
Congleton	X		Koch		
Derr			Morse	X	
			Neher	X	

Motion carried 3 – 0

- 1. Minutes** **Attachment 1**
 September 18, 2014 Regular Board Meeting Minutes to be approved as prepared and presented.
- 2. Minutes** **Attachment 1-A**

Academic and Career Education Academy
Board Minutes October 16, 2014

September 18, 2014 Annual Report Meeting Minutes to be approved as prepared and presented.

3. Minutes Attachment 1-B

September 15, 2014 Special Board Meeting Minutes to be approved as prepared and presented.

4. Minutes Attachment 1-C

September 25, 2014 Special Board Meeting Minutes to be approved as prepared and presented.

5. Treasurer's Report Attachment 2

- a. The financial report as presented and the bills approved in the following amounts:

Purchases Recorded

Requiring Board Approval (August) \$53,490.33

Total Items for Approval \$53,490.33

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – School Improvement Plan (SIP)
 - a. Michelle explained that the SIP is a work in progress.
 - b. The staff are involved with developing the SIP.
 - c. The Title expenses need to align with the SIP.
 - 1) The SIP was distributed and discussed.

B. Administration

1. Staff and Student Activities
 - a. Michelle noted that an ACEA student gave a talk at Leadership Midland.
 - 1) She spoke about education.
 - 2) She was previously home schooled, so she talked about home school and public school.
 - b. Football season is in full swing (through MAAA).
 - c. A previous ACEA student, who is a supervisor with a local company, wants to come and talk to students to mentor and motivate.
 - d. Title I has been approved (2014-15)
 - e. Michelle spoke at Creative 360 (about 450 people).
2. The first read of the School Improvement Plan was held (above).
3. Administrative Activities
 - a. Monthly Cash Flow
 - 1) The cash flow was discussed.
 - b. Budget Revision Discussion
 - 1) The first budget was based on 105 fte

- 2) It looks like ACEA will have a deficit.
- 3) The dual enrollment program will gain about \$37,000 revenue.
- 4) The instructional addendum is being adjusted due to change in staff.
- 5) Additional section 25 is anticipated.
 - i. These changes should reflect another \$15,000.
- 6) We potentially could dip into fund equity, which has been building every year.
- 7) The bottom line looks like about a \$30,000 shortage as we are just beginning to put the numbers together.
- 8) We will have a revised budget for the Board to review at the November meeting.
 - i. If more students / more fte – this will affect the revenue.
- 9) Discussion was heard regarding the number of school aged kids going down in Midland.

VII. ACTION ITEMS

4-1. Moved by Neher, supported by Morse, that the ACEA Board of Directors approve the first read of the School Improvement Plan as presented.

	AYE	NAY		AYE	NAY
Congleton	X		Koch		
Derr			Morse	X	
			Neher	X	

Motion carried 3 - 0

VIII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 5:06 p.m.

The next meeting date is ~~October 16, 2014~~ at 4:00 p.m.

Nov. 20th

Corrected per Bd Action

X Denise Derr

Denise Derr
 Secretary/Treasurer

11/20/14
 Date