

**MINUTES OF THE
 ACADEMIC AND CAREER EDUCATION ACADEMY
 BOARD OF DIRECTORS**
*Regular Meeting
 November 19, 2015*

I. CALLED TO ORDER AT: 4:01 p.m.

Board of Directors		Administration	
Marisa Boulton, Trustee	P	Lyn Knapp, CAO	P
John Congleton, Vice Presiden	A	Michelle Zielinski, Principal	P
Denise Derr, Secretary/Treasurer	A		
David Koch, President	P		
Ellie Morse, Trustee	P		
		Rose Whaley, Recording Secretary	P

Visitors Present: None

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS

A. None

IV. BUSINESS OF THE BOARD

A. None

V. CONSENT AGENDA

A. Moved by Morse, supported by Boulton, that the ACEA Board of Directors approve the following consent agenda as presented for the November 19, 2015 Regular Meeting.

	AYE	NAY		AYE	NAY
Boulton	X		Derr		
Congleton			Koch	X	
			Morse	X	

Motion carried 3 – 0

1. Minutes

Attachment 1

October 15, 2015 Regular Board Meeting Minutes to be approved as prepared and presented.

2. Treasurer's Report

Attachment 2

- a. The financial report as presented and the bills approved in the following amounts:

Purchases Recorded	
Requiring Board Approval (October)	\$182,541.24
Total Items for Approval	<u>\$182,541.24</u>

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. ESP – Monthly Topic.
 - a. Michelle reported that last year she reported on Accountability in November because the information had come out from the State (testing). This year, information is not released yet to the public. The scorecard for 2014-15 is not yet available.
 - b. Last year (for the 2013-14 year) we were “orange” and Michelle gave an overview of scorecard subgroups and assessments participation and proficiency rules.
 - c. The Educational evaluation includes TSDL which ACEA has been working to improve.
 - d. The compliance factor includes School Improvement Plan, ED Yes (State Reports), etc. – Every year, this area has been green.
 - e. When more information is available, Michelle will pass along to the Board.

B. Administration

1. Staff and Student Activities

- a. Michelle reported that:
 - 1) The final fall count was 177.
 - i. This included a few less for ACEA and quite a few less for the dual enrollment program than budgeted.
 - 2) A lot of calls are coming in now for student enrollment.
 - i. These enrollments have the potential to affect Section 25 funding.
 - ii. Only \$10,000 was budgeted for Section 25 in the current budget – more is expected.
 - 3) College App. Week was held in October.
 - 4) SAVE Week was the first week in November.
 - 5) Girls Volleyball is going well.
 - 6) At the Rock Fundraiser, ACEA received 2nd place overall and the Peoples' Choice Award.

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- 7) ACEA is a boot collection drop off location for Boot Palooza.
- 8) Staff Update:
 - i. Shea, the new counselor is leaving.
 - ii. Sue Hunter, the math tutor is leaving.
- 9) Thanksgiving lunch is Tuesday at noon.
- 10) Michelle attended drug court graduation in conjunction with a precious ACEA student who went through the program.

b. The second reading of the School Improvement Plan was held.

2. Administrative Activities

a. Monthly Cash Flow

1) The budget summary through October 2015 was discussed.

b. Addendum IX – Remedial Tutoring Services was discussed.

1) This is for the reading tutor who has been in place since September. It was an oversight that this addendum was not signed earlier when other addenda were signed.

VII. ACTION ITEMS

5-1 Moved by Boulton, supported by Morse, that the ACEA Board of Directors approve the School Improvement Plan as presented.

	AYE	NAY		AYE	NAY
Boulton	X		Derr		
Congleton			Koch	X	
			Morse	X	

Motion carried 3 – 0

5-2 Moved by Morse, supported by Koch, that the ACEA Board of Directors approve the attached school year addendum (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2015-16 school year.

Addendum IX	Tutoring Svc	\$8,013.63
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	AYE	NAY		AYE	NAY
Boulton	X		Derr		
Congleton			Koch	X	
			Morse	X	

Motion carried 3 – 0

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VIII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 5:11 p.m.

The next meeting date is December 17, 2015 at 4:00 p.m.

X Denise C Derr

Denise Derr
Secretary/Treasurer

12/17/15

Date