

**MINUTES OF THE
 ACADEMIC AND CAREER EDUCATION ACADEMY
 BOARD OF DIRECTORS**
*Regular Meeting
 September 17, 2015*

I. CALLED TO ORDER AT: 4:30 p.m. Following the Annual Report Meeting

Board of Directors		Administration	
Marisa Boulton, Trustee	P	Lyn Knapp, CAO	P
John Congleton, Vice Presiden	P	Michelle Zielinski, Principal	P
Denise Derr, Secretary/Treasurer	P		
David Koch, President	P		
Ellie Morse, Trustee	P		
		Rose Whaley, Recording Secretary	P

Visitors Present: *John Seawles, MCESA*

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS

A. None

IV. BUSINESS OF THE BOARD

A. None

V. CONSENT AGENDA

A. Moved by Derr, supported by Boulton, that the ACEA Board of Directors approve the following consent agenda as presented for the September 17, 2015 Regular Meeting.

	AYE	NAY		AYE	NAY
Boulton	X		Derr	X	
Congleton	X		Koch	X	
			Morse	X	

Motion carried 5 – 0

1. Minutes

Attachment 1

August 13, 2015 Regular Board Meeting Minutes to be approved as prepared and presented.

- 2. Minutes Attachment 1A**
August 31, 2015 Special Board Meeting Minutes to be approved as prepared and presented.

- 3. Treasurer's Report Attachment 2**
a. The financial report as presented and the bills approved in the following amounts:

Purchases Recorded	
Requiring Board Approval (August)	\$150,540.29
Total Items for Approval	<u>\$150,540.29</u>

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. The Conflict of Interest Policy of ACEA was read and affirmed for the Board and Principal Officers of ACEA with signatures obtained for the year.

B. Administration

1. Staff and Student Activities
- a. Michelle reported that:
- 1) It has been a great transition with the new staff.
 - 2) They are continuing to get calls for enrollment of students.
 - 3) Football practice started today.
 - 4) John Binnello is the college advisor shared with Bullock Creek.
- b. The Odysseyware online courses were reviewed by the Board.
- 1) E-20/20 courses have already been approved.
 - 2) Michelle has put the request in for the seat time waiver.
2. Michelle reported that the Lunch Review was complete and approved – ACEA is all set.
3. Administrative Activities
- a. Monthly Cash Flow
- 1) The cash flow through August was discussed.

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VII. ACTION ITEMS

3-1 Moved by Congleton, supported by Derr, that the ACEA Board of Directors approve the ACEA online courses as attached.


	AYE	NAY		AYE	NAY
Boulton	X		Derr	X	
Congleton	X		Koch	X	
			Morse	X	

Motion carried 5 – 0

VIII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 5:00 p.m.

The next meeting date is October 15, 2015 at 4:00 p.m.

X 

Denise Derr
Secretary/Treasurer

10-15-15

Date