

MINUTES OF THE
ACADEMIC AND CAREER EDUCATION ACADEMY
BOARD OF DIRECTORS
Regular Meeting
August 9, 2016

I. CALLED TO ORDER AT: 4:00 p.m.

		Administration	
Marisa Boulton, Trustee	P (4:15)	Lyn Knapp, CAO	P
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal	P
Denise Derr, Secretary/Treasurer	P		
David Koch, President	P		
Ellie Morse, Vice-President	P	Rose Whaley, Recording Secretary	A

Visitors Present: Sarah Klemish, Acting Recording Secretary

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

A. Instruction & Counseling Addendums added to the agenda.

IV. BUSINESS OF THE BOARD

A. None

V. CONSENT AGENDA

A. Moved by Derr, supported by Cardon-Weiss, that the ACEA Board of Directors approve the following consent agenda as presented for the August 9, 2016 Regular Meeting.

	AYE	NAY		AYE	NAY
Boulton			Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0

1. **Minutes** **Attachment 1**
July 21, 2016 Regular Board Meeting Minutes to be approved as prepared and presented.

2. **Treasurer's Report** **Attachment 2**
 - a. The financial report as presented and the bills approved in the following amounts:
Purchases Recorded

Requiring Board Approval (July) \$95,005.60

Total Items for Approval \$95,005.60

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – End of Year Wrap up
 - a. Marketing will remain an ESP topic.
 - b. Discussion was heard and decision made that no special marketing committee will be formed.
 - c. Monthly reports have been helpful; Michelle will continue to report each month on a topic and discussion will occur annually to determine if topics should be changed or added.

2. Fall 2015 Board Policy Updates – First Read
 - a. First read of the Fall 2015 Board Policy Updates was held.
 - b. Michelle connected with Peggy. Changes were made to Fall 2015 Updates with regards to CAO vs. School Leader.
 - c. Michelle has the revised copy of these Updates.

3. Spring 2016 Board Policy Updates – First Read
 - a. Changes will be made to the Spring 2016 Updates once the Fall 2015 changes are made with regards to CAO vs. School leader. There was discussion about having Principal named rather than School Leader.
 - b. NCSI Rep, Peggy, states that the reasons for the majority of updates in the Spring policy is the inconsistencies in the Charter Policies, not just ACEA but all Charter policies.

4. Discipline Committee Report
 - a. Parent Representative Discussion.
 - b. No parent chosen yet. Michelle will look into it now that she has enrolled students for 2016.

B. Administration

1. Staff and Student Activities
 - a. Marketing activities have included:
 - Flyer
 - Rack Card
 - Boost on Facebook (i.e. Identifying by ages / gender.
 - Letters were sent to home schooled students.
 - b. Student Handbook Updates – Second Read
 1. Michelle distributed print out of changes made to the handbook under Credit Recovery/Dual Enrollment Policy and Graduation Credit Requirements and Evaluation.
2. Administrative Activities
 - a. Budget Summary through August 2016
 1. Section 25 gone away.
 - b. Verify teacher Certifications 2016-17
 1. Discussion to have a different teacher come to a Board Meeting to talk about themselves and their class. Let them pick a month they want to attend.

VII. ACTION ITEMS

- 2-1 Moved by Derr, supported by Morris, that the ACEA Board of Directors approve the 2016-17 Student Handbook Updates as presented.

Motion carried 5 – 0

- 2-2 Moved by Cardon-Weiss, supported by Derr, that the ACEA Board of Directors approve First Reading of the NCSI Board Policy Updates – Fall 2015 as amended.

Motion carried 5 – 0

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2-3 Moved by Morris, supported by Cardon-Weiss, that the ACEA Board of Directors tabled First Reading of the NCSI Board Policy Updates – Spring 2016 as presented.

Motion carried 5 – 0

2-4 Moved by Morris, supported by Cardon-Weiss, that the ACEA Board of Directors approve the attached addenda (listed below) with Education and Training Connection (the ESP) for services to ACEA for the 2016-17 school year.

Addendum III	Instructional Svc	\$ 281,348.71
Addendum III-2	Counseling Svc	\$ 16,435.22

	AYE	NAY		AYE	NAY
Boulton	X		Koch	X	
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 5 – 0

VIII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 5:15 p.m.

The next meeting date: Thursday, September 22, 2016 at 4:00 p.m. – Annual Report Meeting and Audit Report from Yeo and Yeo.

X Denise Derr

Denise Derr
 Secretary/Treasurer

10/20/16
 Date