

MINUTES OF THE
ACADEMIC AND CAREER EDUCATION ACADEMY
BOARD OF DIRECTORS
Regular Meeting
December 14, 2017

I. CALLED TO ORDER AT 3:55 p.m.: Roll Call

Marisa Boulton, Trustee	A	Lyn Knapp, C.A.O	A
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal	P
Denise Derr, Secretary/Treasurer	P		
David Koch, President	A	Deb Acker, C.F.O	P
Ellie Morse, Vice-President	P	Christine Murphy, Recording Secretary	P

Visitors Present: None

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

A. None

IV. BUSINESS OF THE BOARD

A. Deb Acker was introduced to the Board and gave an overview of herself. The board members thanked her.

V. CONSENT AGENDA

A. Moved by Cardon-Weiss, supported by Derr that the ACEA Board of Directors approve the following consent agenda as presented for the December 14, 2017 Regular Meeting.

VI.	AYE	NAY		AYE	NAY
Boulton			Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 3 – 0

1. Minutes

Attachment 1

November 16, 2017 Regular Board Meeting Minutes be approved as presented.

2. Treasurer's Report – November

Attachment 2

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval (Nov)	\$ 81,483.09
Open Invoices	- 0 -
Total Items for Approval	<u>\$ 81,483.09</u>

VII. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – Marketing Update
 - a. Michelle gave an update on the marketing for ACEA
 - i. Dana and Michelle both serve on MCAN
 - ii. The ad for ACEA is still running in the Midland Cinemas
 - iii. A bus wrap was done with County Connection of Midland
 - iv. ACEA collaborates with community representatives
 - v. The Students do volunteer work such as the diaper coalition, shelter house, food pantry and will be working in the retail shop.
2. Discipline Committee Report - None
 - a. Community Representation search is ongoing

B. Administration

1. Staff and Student Activities
 - a. Michelle reported that:
 - i. 2nd Semester starts in January
 - ii. Collaborations with the Diaper Coalition and Little Forks are on-going
 - iii. Ace Hardware will be donating backpacks and will have an article in the Midland Daily News
 - iv. Food baskets will be done with a new partner this year
 - v. Michelle is looking to hire a part-time counselor for 12-15 hours a week. This position would be funded with Title or At-Risk funds.
 - vi. The desk audit for ACEA's count went well
 - vii. Annual review of MDE school lunch is coming up
 - viii. Michelle attended a restorative practice workshop in December and obtained good resources.
2. Administrative Activities
 - a. Budget Summary through November 2017
 - i. The Board reviewed the November budget summary
 - ii. Deb discussed the percentages used and suggested modifications will be needed to the budget.
 - b. Budget Revision Discussion
 - i. Michelle stated that section 25 budget amount should increase because we have had 9 students move in and 2 students move out.

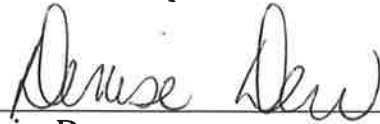
VIII. ACTION ITEMS

A. None

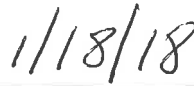
II. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 4:17 p.m.

The next meeting date is Thursday, January 18, 2018 at 3:45 p.m.



Denise Derr
Secretary / Treasurer



Date