

MINUTES OF THE
ACADEMIC AND CAREER EDUCATION ACADEMY
BOARD OF DIRECTORS
*Regular Meeting
January 18, 2018*

I. CALLED TO ORDER AT 3:40 p.m.: Roll Call

Marisa Boulton, Trustee	A	Lyn Knapp, C.A.O	P
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal	P
Denise Derr, Secretary/Treasurer	P		
David Koch, President	P	Deb Acker, C.F.O	P
Ellie Morse, Vice-President	A	Christine Murphy, Recording Secretary	P

Visitors Present: None

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

A. None

IV. BUSINESS OF THE BOARD

- A. David inquired as to the status of the Board Policy updates for Fall 2017.
1. Michelle stated that they were received earlier this week and would email them out to the board members for review.
- B. Dave reminded the Board that we do not share our CHRISS System results with any outside agencies.

V. CONSENT AGENDA

- A. Moved by Derr, supported by Cardon-Weiss that the ACEA Board of Directors approve the following consent agenda as presented for the January 18, 2018 Regular Meeting.

VI.	AYE	NAY		AYE	NAY
Boulton			Koch	X	
Cardon-Weiss	X		Morse		
Derr	X				

Motion carried 3 – 0

1. Minutes

Attachment 1

December 14, 2017 Regular Board Meeting Minutes be approved as presented.

2. Treasurer's Report – December

Attachment 2

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded Requiring Board Approval (Dec)	\$ 78,831.42
Open Invoices	- 0 -
Total Items for Approval	<u>\$ 78,831.42</u>

VII. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – Staffing Update
 - a. Michelle reminded the Board that there are 7 teachers on staff and 12% is allocated to special education.
 - b. 1 administrator
 - c. 2 full time support staff
 - d. Title 1 staff include: 2 part-time tutors and 1 part-time adult advocate
 - e. 1 part-time counselor with the intent to hire another one soon
 - f. Staff are given annual evaluations and are required to attend internal and external professional development days and will be attending mindfulness training.
2. Discipline Committee Report - None
 - a. Community Representation search is ongoing

B. Administration

1. Staff and Student Activities
 - a. Michelle reported that:
 - i. 2nd Semester starts January 22nd and there will be 11 new students
 - ii. Started Guys Group since the population is approximately 85% male, so there are 3 new sessions in addition to the girls group
 - iii. ACEA is working with Windover to prepare for the MDE School Lunch Audit in March
 - iv. The Volleyball season is ending and Basketball season will begin
2. Administrative Activities
 - a. Budget Summary through December 2017
 - i. Count will be February 14th
 - ii. Deb mentioned that she is looking into new School Finance software
 - b. Budget Revision Discussion
 - i. It was requested that this be discussed in Feb. in order to modify in March

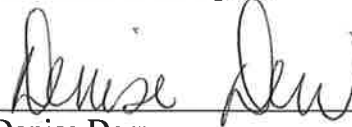
VIII. ACTION ITEMS

- A. None

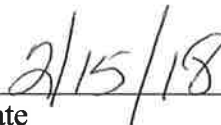
II. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 4:05 p.m.

The next meeting date is Thursday, February 15, 2018 at 3:45 p.m.



Denise Derr
Secretary /Treasurer



Date

