

MINUTES OF THE
ACADEMIC AND CAREER EDUCATION ACADEMY
BOARD OF DIRECTORS
*Regular Meeting
October 18, 2018*

I. CALLED TO ORDER AT 4:00 p.m.: Roll Call

Marisa Boulton, Trustee	P	Lyn Knapp, C.F.O	P
Terri Cardon-Weiss, Trustee	P	Michelle Zielinski, Principal/C.A.O	A
Denise Derr, Secretary/Treasurer	P		
David Koch, President	A	Deb Acker, Business Specialist	A
Ellie Morse, Vice-President	P	Christine Murphy, Recording Secretary	P

Visitors Present: None

II. PUBLIC COMMENTS

A. None

III. ADDITIONS, CORRECTIONS, DELETIONS TO THE AGENDA

A. None

IV. BUSINESS OF THE BOARD

A. None

V. CONSENT AGENDA

1. Minutes

Attachments 1

September 20, 2018 Regular Board Meeting Minutes be approved as presented.

Attachment 1A

September 20, 2018 Annual Reports Meeting Minutes be approved as presented.

2. Treasurer's Report

Attachment 2

The financial report as presented and the bills be approved in the following amounts:

Purchases Recorded		
Requiring Board Approval (September)		\$ 55,900.51
Open Invoices		- 0 -
Total Items for Approval		<u>\$ 55,900.51</u>

Moved by Derr, supported by Morse that the ACEA Board of Directors approve the preceding consent agenda as presented for the October 18, 2018 Regular Meeting.

	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0

VI. DISCUSSION, REPORTS, PRESENTATIONS

A. Board of Directors

1. Monthly ESP Topic – School Improvement Plan
 - a) Christine presented the School Improvement Plan as prepared by Michelle and her School Improvement team staff collectively
2. Christine asked the remaining two Board Members that missed last meeting to read the Conflict of Interest Policy and sign the annual affirmations
3. Discipline Committee Report - Nothing new to report
 - a) Community Representative Discussion to be continued

B. Administration

1. Staff and Student Activities
 - a. In Michelle’s absence this item was skipped
2. Administrative Activities
 - a. Authorizations of Administration
 - i. Discussion ensued regarding some of the duties assigned during the July Organizational Meeting
 - ii. It was determined a few reassignments need to be made to remain compliant

VII. ACTION ITEMS

7-1 Moved by Cardon-Weiss, supported by Boulton, that the ACEA Board of Directors approve and adopt the School Improvement Plan as presented.

	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0

7-2 Moved by Derr, supported by Boulton, that the ACEA Board of Directors authorize the C.A.O and the C.F.O to invest Academy funds consistent with Board Policy as amended.

	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	

Derr	X				
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Motion carried 4 – 0

7-3 Moved by Cardon-Weiss, supported by Derr, that the ACEA Board of Directors designate the Business Specialist of ACEA as the Electronic Transfer Officer.

Motion carried 4 – 0

7-4 Moved by Derr, supported by Cardon-Weiss, that the ACEA Board of Directors, in accordance with the ACEA Purchasing Policy, authorize the C.F.O. to approve expenditures of less than \$8,000 on behalf of the Board of Directors for the 2018 – 2019 school year.

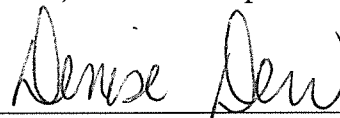
	AYE	NAY		AYE	NAY
Boulton	X		Koch		
Cardon-Weiss	X		Morse	X	
Derr	X				

Motion carried 4 – 0

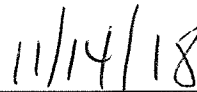
VII. ADJOURNMENT

The ACEA Board of Directors meeting adjourned at 4:22 p.m.

The next meeting date is Wednesday, November 14th, 2018 at 3:45 p.m. – regular meeting.



Denise Derr
 Secretary /Treasurer



Date

